

Agenda
Board of Wahkiakum County Commissioners
Regular Meeting
March 21, 2023
9:30 a.m.

To Join Zoom Meeting on your **Computer, Tablet, etc.:**
<https://us02web.zoom.us/j/880972233?pwd=Zk93bUUwWGJlVnV5WXk3YlM4RDlFZz09>
Meeting ID: **880 972 233** and Passcode: **Aux4SY**

To Join Zoom Meeting from your **Phone:** 1-253-215-8782
Meeting ID: **880 972 233** and Passcode: **721021**

Next Resolution No. 042-23

9:30 a.m. **Call to Order & Flag Salute**
9:32 a.m. **Approval of Regular Meeting Agenda**

9:33 a.m. **Consent Agenda**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Wahkiakum County Commissioners for reading and study, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- A. Regular Meeting Minutes of March 14, 2023
- B. Resolution No. 42-23 a resolution authorizing a loan of monies from the Contingent Liabilities Cumulative Reserve Fund to the Current Expense Fund
- C. Resolution No. 43-23 a resolution authorizing the expenditure of funds from the Emergency Medical Services Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$40,000.00
- D. Resolution No. 44-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$4,572.95
- E. Resolution No. 45-23 a resolution authorizing the expenditure of funds from the Contingent Liabilities Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$228.59
- F. Resolution No. 46-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,942.90
- G. Voucher Approval - \$ 217,582.51

9:35 a.m. **Public Comment**

(Per RCW 42.30.240, public comments on agenda topics, county programs and topics of concern are welcome during this portion of the meeting. Comments may be made in person or remotely via the Zoom platform. Please limit comments to three minutes per person.)

Review Commissioners' Calendars

9:40 a.m. **New Business**

- 1. Liquor License Renewal: Skyline Golf, LLC, dba Skyline Golf Course, located at 20 Randal Drive in Cathlamet
- 2. Liquor License Renewal: Aliya & Sahij, LLC, dba Cathlamet Mini Mart, located at 301 East SR-4 in Cathlamet
- 3. Marijuana Retailer License Renewal: Freedom Market Cathlamet, Corp., dba Freedom Market Cathlamet, located at 327 SR-4 in Cathlamet

- 9:45 a.m. **Public Works ~ Chuck Beyer, Director and Paul Lacy, Engineer**
1. Certification to the County Road Administration Board for 2023
- 9:50 a.m. **Open Sealed Bids: Roadside Mowing**
- 9:55 a.m. **Health & Human Services ~ Chris Bischoff, Director/Michelle Collupy, Finance/Budget Mgr.**
1. Amendment #6 to Great Rivers Behavioral Health Administrative Service Organization
2. Request for bids for prefab break room building, prefab gym building and gravel platform for gazebo
3. Request for bids for exercise equipment for the Hope Center
- 10:00 a.m. **Commissioner Reports**

Adjournment

*Complete copies of the current Board of Commissioners meeting agenda packet can be viewed at the Board of Commissioners' office.
Partial agenda packets are posted on the county's website at <https://www.co.wahkiakum.wa.us/AgendaCenter>*

*This meeting is accessible to persons with disabilities.
Please call 360-795-8048 if you require special accommodations to participate in this meeting.*



Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Lee Tischer, Chair
District No. 2 Commissioner: Daniel L. Cothren
District No. 3 Commissioner: Gene Strong

DRAFT

MINUTES
Board of Wahkiakum County Commissioners
Regular Meeting
March 14, 2023

Chair Lee Tischer called the regular meeting of the Board of Wahkiakum County Commissioners to order on March 14, 2023, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson, Public Works Director Chuck Beyer, Building Inspector/Planner Dave Hicks, Undersheriff Gary Howell, Auditor Nicci Bergseng, Treasurer Tammy Peterson.

Flag Salute

Chair Lee Tischer led the flag salute.

Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Tischer approving the regular meeting agenda for March 14, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Consent Agenda

It was **M/S/A** by Commissioners Strong and Cothren approving the consent agenda for March 14, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of March 7, 2023
- B. Resolution No. 37-23 a resolution authorizing the expenditure of \$1,957.06 from the Contingent Liabilities Cumulative Reserve Fund for payment of accumulated annual leave to Katya Peterson and for payment of county share of FICA/Medicare
- C. Resolution No. 38-23 a resolution authorizing the expenditure of funds from the Emergency Medical Services Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,379.01
- D. Resolution No. 39-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,044.27
- E. Resolution No. 40-23 a resolution authorizing the expenditure of \$164.90 from the Contingent Liabilities Cumulative Reserve Fund for the payment of claims related to medical expenses for a LEOFF member

- F. Resolution No. 41-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$13,522.94
- G. Voucher Approval - \$888,459.37

Public Comment

A Columbia Street resident commented on increased traffic and speed on Columbia Street. He supported speed humps, flashing speed signs and increased patrol presence.

A second Columbia Street resident also commented on the safety issues on Columbia Street including the increased traffic since the speed was decreased on SR-4. He requested a traffic camera in the area.

Building & Planning

Final Approval of Sunnyfield Heights Subdivision

It was **M/S/A** by Commissioners Strong and Cothren to approve of the final Sunnyfield Heights Subdivision as submitted on the final as built. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Public Works

Call for Bids for Landscape Maintenance of County Owned Properties

It was **M/S/A** by Commissioners Cothren and Strong to approve of the call for bids for landscape maintenance services for 2023 through March 31, 2025. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Auditor / Payroll

Budget Amendment for Hiring of GIS Tech/Cartographer I

It was **M/S/A** by Commissioners Strong and Cothren to approve of the use of funds from GIS Analyst / Cartographer II for GIS Tech/Cartographer I. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Department of Natural Resources Timber Report

Padraic Callahan, St. Helens District Manager and Steve Ogden, Assistant Regional Manager, were in attendance to provide a timber report.

The Fir Real Sorts 2023 sale is conservatively expected to generate approximately \$1.191M for the county. There are two smaller lump sales for this year, as well. The Green Thomas sale is almost complete and should provide a total of approx. \$109,000. The Unibrow Sale has just become active and will provide approximately \$372,000 to the county. Total timber revenues for 2023 will be approximately \$1.672M for the county.

The 2024 Pollo Locho Sorts sale is estimated to be approximately \$1.5M and there is another small lump sale that might be available next year. The 2025 sale, Ten Fir Sorts, is located in Skamokawa and there is not yet an estimate on it. New roads will need to be constructed and some rock material will be reutilized from a nearby abandoned road.

The markets appear to be softening, but the hope is that there will not be a large fall in the market as housing is still in need. Some mills are operating on a daily quota as they are getting full, however, sales still appear to be holding. Staffing levels at the DNR are returning to normal.

Commissioner Reports

The Board provided their weekly reports.

**Work Session
Shoreline Master Program Administrator**

The Board discussed options and issues with potentially contracting out the Shoreline Administrator duties versus a county employee performing the work. No decisions were made at this time, discussions will continue at a later date.

Adjournment

With no further business to come before the board, the meeting was adjourned at 11:15 a.m.

Attest: _____
Elizabeth Johnson
Clerk of the Board

Approved: _____
Lee Tischer
Chair of the Board

2
3 A RESOLUTION AUTHORIZING A LOAN OF MONIES
4 FROM THE CONTINGENT LIABILITIES CUMULATIVE RESERVE
5 FUND TO THE CURRENT EXPENSE FUND

6 WHEREAS, counties are authorized by law to make interfund loans; and

7 WHEREAS, the Wahkiakum County Treasurer has reported to the Board of County
8 Commissioners that there now exists a need to make an interfund loan to the Current Expense Fund to
9 meet the short-term cash flow obligations of the said Current Expense Fund;

10 NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED, as follows:

11 **First:** The Wahkiakum County Treasurer is authorized and directed to borrow \$750,000.00
12 from the Contingent Liabilities Cumulative Reserve Fund (116,000.00) and transfer said monies to the
13 Current Expense Fund (001,000,000). This transaction shall be considered an interfund loan from the
14 Contingent Liabilities Reserve Fund to the Current Expense Fund and is to be repaid from first
15 available funds, together with interest at the rate of 4.65% per annum, not later than three (3) years
16 from the date thereof.

17 DULY PASSED AND ADOPTED this 21st day of March, 2023.

18 BOARD OF COUNTY COMMISSIONERS
19 OF WAHAKIAKUM COUNTY, WASHINGTON

20 ATTEST:

21 _____
22 Lee Tischer, Chairman

23 _____
24 Elizabeth Johnson
25 Clerk of the Board

APPROVED AS TO FORM this
13th day of March, 2023.

_____ Daniel L. Cothren, Commissioner

Daniel H. Bigelow
Prosecuting Attorney

_____ Eugene Strong, Commissioner

C091080-2 WASHINGTON STATE LIQUOR AND CANNABIS BOARD DATE: 03/06/2023
 LICENSED ESTABLISHMENTS IN UNINCORPORATED AREAS COUNTY OF WAHKIAKUM
 (BY ZIP CODE) FOR EXPIRATION DATE OF 20230630

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. SKYLINE GOLF LLC	SKYLINE GOLF COURSE 20 RANDAL DR CATHLAMET WA 98612 0000	361745	SNACK BAR
2. ALIYA & SAHLJ LLC	CATHLAMET MINI MART 301 E STATE ROUTE 4 CATHLAMET WA 98612 9539	362003	GROCERY STORE - BEER/WINE GROCERY STORE - BEER/WINE

C092080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 03/06/2023

LICENSED ESTABLISHMENTS IN UNINCORPORATED AREAS COUNTY OF WAHKIAKUM
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230831

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. FREEDOM MARKET CATHLAMET, CORP	FREEDOM MARKET CATHLAMET CORP 327 SR 4 CATHLAMET WA 98612 0000	422459	MARIJUANA RETAILER MEDICAL CANNABIS ENDORSEMENT

Cover Page

BOARD OF WAHKIAKUM COUNTY COMMISSIONERS

Meeting Date: March 21, 2023

Presenter: Paul Lacey, County Engineer

Subject	Certification to County Road Administration Board for 2023
Background Information	<p>The County Road Administration Board (CRAB) administers Standards of Good Practice for each of the 39 Counties in the State of Washington. The requirements are found in Washington Administrative Code at Chapter 136. While these standards are arguably a good thing, as they promote quality service to the taxpayers and positive relationships between government and the public, assuring we conform to these standards involves considerable effort by personnel of Public Works.</p> <p>CRAB annually requires a certification of conformance to their standards by response to a questionnaire. This response and certification must be returned by April 1 each year. In particular, the County Engineer and Chair of the Board must certify as to the accuracy of the conformance. Failure to do so would jeopardize motor vehicle fuel tax funds upon which the County depends, and limit our ability to apply for grant funds for road improvement projects.</p> <p>The Sheriff and County Auditor must also certify with respect to diversion of funds for traffic law enforcement, however Wahkiakum County is always in compliance because our population is below the 8,000 threshold.</p>
Recommendation	Chair to Certify to County Road Administration Board
Alternatives	None recommended
Financial Impact	Potential loss of in excess of \$800,000 in MVFT
Funds Available	N/A
Action (Motion)	1) Move to authorize Chair certification to County Road Administration Board for Annual Certification of Calendar year 2023.



CRAB Annual Reporting System

Wahkiakum County
Reports for 2022
Digital Submittal Certification
for Forms Due April 1st



The documents checked below are hereby submitted from Wahkiakum County for the review and acceptance of the County Road Administration Board.

✓ 2022 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement

I hereby certify that the above report is true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

Signed: Gay Kowell Date: 3-9-23
County Sheriff

Signed: MBergsma Date: 3/13/23
County Auditor

Signed: _____ Date: _____
Chair / Executive

✓ 2022 Certification of Road Fund Expenditures for Fish Passage Barrier Removal

✓ 2022 Annual Certification

I hereby certify that the Fish Passage Removal and Annual Certifications are true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

Signed: _____ Date: _____
Chair / Executive

Signed: Paul P. Lutz P.E. Date: 8/8/23
County Engineer

✓ 2022 County Ferry System Operations Report

✓ 2022 Annual Construction Report

✓ 2022 County Arterial Preservation Report

✓ 2022 Maintenance Management Annual Certification

I hereby certify that the County Ferry System Operations Report, Annual Construction Report, County Arterial Preservation Report, and Maintenance Management Certification are true and accurate and that I have reviewed, approved, and submitted said reports to the County Road Administration Board in accordance with WAC 136.

Signed: Paul P. Lutz P.E. Date: 8/8/23
County Engineer

After submitting all required April forms, print and sign this form and do the following:

1. Print and sign this form.
2. Scan and attach a copy below.
3. Mail the original signed form to CRAB.
4. Submit this form for CRAB review.

Attach no file chosen

Only the County Engineer can submit.

print

save

submit

Primary Support: Derek Pohle
(derek.pohle@crab.wa.gov)

Secondary Support: Drew Woods
(drew.woods@crab.wa.gov)

Submit HelpDesk Ticket: [click here](#)

Cover Page

BOARD OF WAHKIAKUM COUNTY COMMISSIONERS

Meeting Date: March 21, 2023

Presenter: Duncan Cruickshank; Michelle Collupy

Subject	Request to have Amendment #6 for Great Rivers signed.
Background Information	Great Rivers provides us compensation for Jail Services here in Wahkiakum County. This amendment continues this funding source for individuals with mental health disorders being released from our local jail; transition for individuals in the community to our outpatient system and coordinate providers for intake or to continue service provisions.
Recommendation	Sign Great Rivers Amendment #6
Alternatives	Not to sign contract
Financial Impact	\$0
Funds Available	N/A
Action (Motion)	Motion to approve and sign Great Rivers Contract #20190123; Amendment #6

**Great Rivers Behavioral Health Administrative
Services Organization, LLC
Provider Contract**

Contract Amendment No. 6

This contract is between Great Rivers Behavioral Health Administrative Services Organization, LLC (GRBH-ASO) and the Provider identified below:

Wahkiakum County Human Services Wahkiakum County	
PO Box 543 Cathlamet, WA 98612	Contract Number: 20190123 Contract Start Date: 01/01/2020 Contract End Date: 06/23/2023 Amendment Effective Date: 09/01/2022
Telephone: (360) 795-8630 Email: Bischoffc@co.wahkiakum.wa.us mailto:strider@cascadementalhealth.org	DUNS Number: 969175616 Tax ID Number:
Wahkiakum County Program Contact: Fiscal Contact: GRBH-ASO Program Contact: GRBH-ASO Fiscal Contact:	Tristan Wozniak Michelle Collupy Trinidad Medina Becky Meeks

Wahkiakum County, hereinafter referred to as the Provider, and GRBH-ASO agree to the terms and conditions of this contract, including any exhibits, by signing below:

**FOR
GREAT RIVERS BEHAVIORAL HEALTH
ADMINISTRATIVE SERVICES
ORGANIZATION, LLC:**

**FOR
Wahkiakum County:**

Trinidad I. Medina
Chief Executive Director

Lee Tischer, Chair
Wahkiakum Board of County Commissioners

Date

Date

Approved as to form:

Recommended for Approval:


Daniel H. Bigelow
Prosecuting Attorney


Chris Bischoff, Director

3-15-23
Date

Wahkiakum County Health and Human Services
CONTRACT AMENDMENT NO. 6

PURPOSE OF CHANGE: To amend that Basic Agreement dated January 1, 2020, between Great Rivers Behavioral Health Administrative Organization, LLC (hereinafter referred to as “GRBH-ASO” and Wahkiakum County (hereinafter referred to as the “Contractor”).

IT IS MUTUALLY AGREED THEREFORE: That the agreement is hereby amended as follows:

1. The contract end date is extended to June 30, 2023.
2. Exhibit B: Compensation is amended as attached.
3. Exhibit E: Statement of Work is amended as attached.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments thereto remain in full force and effect.

Complete updated copies of the following are attached for reference.

Exhibit B: Compensation

Exhibit E: Statement of Work

**EXHIBIT B
PROVIDER COMPENSATION**

Contract Period	Program	Payment Method	Funding Source	Average Monthly Amounts	Maximum Compensation Amounts
1/1/20-6/30/22					
1/1/20-6/30/21	Mobile Crisis	Cost Plus 2.5%	NOTE 1	\$ 18,800	\$ 338,400
4/1/21-6/30/21	Mobile Crisis – 2% cost increase per HCA directive	Additional 2% of Costs Paid	NOTE 1	\$ 315.23	\$ 945.70
7/1/21-12/31/21	Mobile Crisis	Cost Plus 2.5%	NOTE 1	\$ 18,000	\$ 108,000
7/1/21-12/31/21	Mobile Crisis – 2% cost increase per HCA directive	Additional 2% of Costs Paid	NOTE 1	\$ 309.22	\$ 1,546.11
1/1/20-6/30/21	Non-Medicare Outpatient	Fee-for-Service 1	General Fund State	\$ 556	\$ 10,000
07/1/21-6/30/22	Non-Medicare Outpatient	Fee-for-Service 1	General Fund State	\$ 833	\$ 10,000
1/1/20-6/30/21	Assisted Outpatient Treatment (AOT)	Monthly Installment	Proviso: AOT	\$ 56	\$ 1,008
1/1/20-6/30/21	Jail Services	Monthly Installment	Proviso: Jail Services	\$ 375	\$ 6,750
7/1/21-6/30/22	Jail Services	Monthly Installment	Proviso: Jail Services	\$ 375	\$ 4,500
1/1/20-6/30/21	5480 - ITA Non-Medicare	Monthly Installment	Proviso: 5480 ITA Non-Medicare	\$ 114	\$ 2,052
7/1/21-12/31/21	5480 - ITA Non-Medicare	Monthly Installment	Proviso: 5480 ITA Non-Medicare	\$ 114	\$ 684
1/1/20-6/30/21	6032 BHO Enhancement Funds	Quarterly Installment	Proviso: 6032 BH Enhancements	\$ 417	\$ 7,500
7/1/21-12/31/21	6032 BHO Enhancement Funds	Quarterly Installment	Proviso: 6032 BH Enhancements	\$ 417	\$ 2,502
7/1/22-6/30/23					
07/1/22-6/30/23	Non-Medicare Outpatient	Fee-for-Service 1	General Fund State	\$ 833	\$ 10,000
07/1/22-6/30/23	Jail Services	Fee-for-Service 2	Proviso: Jail Services	\$ 375	\$ 4,500
Total Contract Amount					\$ 508,387.81

Payment Methods:

Cost Reimbursement: Invoice monthly with supporting cost documentation

Installment payments: Payment method will be a monthly or a quarterly installment based on the progress report defined in Statement of Work.

Fee-for-Service 1: See Fee Table Below

Fee-for-Service 2: \$93.75 per hour providing jail services, rounding to nearest 15 minute increments

Fee-for-Service 1 Table			
Service	Service Code	Service Unit	Unit Rate
Intake	90791	per hour	\$ 180
Family Therapy	90846	per hour	\$ 130
	90847	per hour	\$ 130
Individual Therapy	90832	per hour	\$ 130
	90834	per hour	\$ 130
	90837	per hour	\$ 130
Group Treatment	90853	per hour	\$ 50
Medication Management	99213	per hour	\$ 180
	99214	per hour	\$ 180
	99215	per hour	\$ 180
Psychiatric Evaluation	90792	per hour	\$ 210

STATEMENT OF WORK

JAIL TRANSITION SERVICES

1. OVERVIEW.

Coordinate jail transition services with Great Rivers BH-ASO, local law enforcement, and jail personnel to expedite applications for Washington State Health Care Authority (HCA) benefits and facilitate coordination of care upon return to the community for individuals with mental illness and/or co-occurring disorders who are detained in city, county, and tribal jails in Wahkiakum County.

2. GOALS AND OBJECTIVES

- 2.1. Expedite HCA benefits for individuals with mental health disorders being released from local jails or juvenile detention facilities.
- 2.2. Safely transition individuals into the community outpatient behavioral health system from local jails or juvenile detention facilities.
- 2.3. Coordinate with outpatient providers for intake or continuity of service provision.

3. SERVICE REQUIREMENTS

The Contractor must:

- 3.1. Coordinate with local law enforcement, courts, and jail personnel to meet the needs of individuals detained in city, county, and tribal jails. Coordinate jail transition services with Great Rivers BH-ASO and treatment providers.
- 3.2. Implement policies and procedures that detail a referral process for individuals who are detained and have been diagnosed with a mental health disorder or are identified as needing behavioral health services.
- 3.3. Identify persons with mental health disorders who are incarcerated in city, county, and tribal jails or juvenile detention facilities, provide transition services to expedite their applications for HCA benefits, and facilitate coordination of care upon their return to the community.
- 3.4. Assist individuals with mental health disorders in completing and submitting applications for medical assistance to the HCA prior to release from jail.
- 3.5. Accept intake referrals for individuals who are not enrolled in community behavioral health services but who meet criteria for a priority population as defined in RCW 71.24. The Contractor shall conduct mental health intake assessments for these individuals and, when appropriate, provide transition services prior to their release from jail.
- 3.6. Initiate pre-release services, which shall include:

- 3.6.1. Mental health and substance use disorder (SUD) screening for individuals who display behavior consistent with a need for such screening who submit a Health Kite requesting services or who have been referred by jail staff, or officers of the court.
- 3.6.2. Mental health intake assessments for persons identified during the mental health screening as a member of the priority population as defined in Chapter 71.24 RCW.
- 3.6.3. Facilitation of expedited medical and financial eligibility determination with the goal of immediate access to benefits upon release from incarceration.
- 3.6.4. Other prudent pre-release (including pre-trial) case management and transition planning.
- 3.6.5. Direct mental health services to Individuals in jails with no behavioral health staff to provide services.
- 3.7. Provide post-release outreach to ensure follow-up for behavioral health and other services to stabilize individuals in the community.
- 3.8. With prior approval from Great Rivers BH-ASO, the Contractor may use Jail Coordination Services funds to facilitate any of the following activities, if the Contractor provided jail services through this Agreement:
 - 3.8.1. Development of individual alternative service plans (alternative to the jail) for submission to the courts.
 - 3.8.2. Inter-local agreements with juvenile detention facilities.
 - 3.8.3. Provision of up to a seven (7) day supply of medications, prescribed for the treatment of mental health symptoms, following the release from jail.
 - 3.8.4. Training for local law enforcement and jail services personnel.

4. PROGRAM REQUIREMENTS

- 4.1. The Contractor shall have one designated jail transition services employee.
- 4.2. **Service Area.** Services shall be available to Individuals that live in Wahkikaum County.
- 4.3. **Capacity.** The Contractor shall notify Great Rivers BH-ASO if they are reaching Enrollee capacity.
- 4.4. **Outcomes.**
 - 4.4.1. The Contractor will gather the following data:

- 4.4.1.1. Care Coordination. 100% of individuals that are open in behavioral health outpatient treatment receive care coordination.
- 4.4.1.2. Engagement in outpatient. Enroll 5 individuals into outpatient services post-release per fiscal year.
- 4.4.1.3. Intake. Complete intakes for the 5 individuals enrolled per fiscal year.
- 4.4.1.4. Benefit application completed online and submitted on release date.
- 4.4.1.5. Decrease the time from release date to receiving outpatient treatment services over the Agreement timeframe.
- 4.4.1.6. Provide an average of four hours of service per month.

5. ELIGIBILITY

- 5.1. Jail transition services are for mentally ill offenders while confined in a city, county, or tribal jail in Wahkiakum County and include post release transition up to 90 days following any episode of confinement.

6. REPORTING REQUIREMENTS

- 6.1. The Contractor shall comply with Great Rivers BH-ASO's policies and procedures for reporting encounter and other relevant data.

7. PAYMENT

- 7.1. Payment shall not exceed amount in Exhibit B – Compensation for services provided in this Statement of Work.
 - 7.1.1. Monthly Installment (based on % of documented FTE) for the period April 1, 2020 through June 30, 2022 not to exceed compensation amount in Exhibit B for services provided in this Statement of Work.
 - 7.1.2. July 1, 2022 through June 30, 2023 shall be an hourly rate and not to exceed compensation amount in Exhibit B for services provided in this Statement of Work.
- 7.2. Great Rivers BH-ASO shall reimburse the Contractor for actual expenditures incurred while performing services under this Statement of Work, up to the maximum consideration of this Statement of Work.
- 7.3. Payment shall be in accordance with Payment section in Specific Terms and Conditions in this Agreement.

Cover Page

BOARD OF WAHKIAKUM COUNTY COMMISSIONERS

Meeting Date: 3/21/2023

Presenter: Chris Bischoff/Michelle Collupy

Subject	HHS would like to go out for bids for the purchase of two prefab outbuildings and a gravel platform on the Elochoman Valley Campus.
Background Information	The Behavioral Health Fund received a grant from Washington State Health Care Authority (HCA) for Workforce Stabilization. These funds are for the recruitment and retention of Behavioral Health employees. A break area building, gym and outdoor covered area are in the plans for providing our employees places for a calming and relaxing atmosphere.
Recommendation	Accept the request to go out for bids this project.
Alternatives	N/A
Financial Impact	HHS has the HCA grant covering the cost.
Funds Available	Yes
Action (Motion)	Move to approve the request to go out for bids.



Request for Bids

Wahkiakum County Health and Human Services Break Area, Gym, and Outdoor Covered Area Platform

**Wahkiakum County HHS
42 Elochoman Valley Road
PO Box 696
Cathlamet, WA 98612**



Overview

Wahkiakum County Health and Human Services (HHS) is seeking bids for the building of an enclosed Break Area Building, Gym and an Outdoor Covered Area Platform at our 42 Elochoman Valley Campus.

Proposal Content and Submittal Requirements

1. Must be included in all bids:
 - a. A 12x12 prefab building:
 - b. 4X6 Pressure Treated Skids 45-degree taper both edges with 1½ inch reveal
 - c. - 2x6 Pressure Treated Floor Joists 16" on Center 2x6 16" center will require a middle 4x6 PT skid to meet span requirements but won't meet WSEC (Washington State Energy Code)
 - d. - 3/4" Subfloor Edge Gold/LP Pro-struct
 - e. - Floor Vapor Barrier 6mil visqueen
 - f. - 2x6 Studs 16" OC
 - g. - 7' 9-1/2" Walls (89" Studs)
 - h. - Double Top Plate
 - i. - 2x6 Headers
 - j. - Wall Vapor Barrier
 - k. - Finish with ½ inch sheetrock
 - l. - Simpson H2.5AZ Hurricane tie.
 - m. - 2x6 16" OC Rafters
 - n. - 7/12 Roof Pitch
 - o. - 7/16 Roof Sheeting Must be APA rated
 - p. - Gable Vents
 - q. - Underlayment Ice and water shield
 - r. - 6" Overhang (side wall and gable walls) Fascia and gutters/downspouts
 - s. - 3/8" LP Smartside Siding – recommended width.
 - t. - 36" 9-lite Fiberglass Exterior 80" Door with jam
 - u. - 4 - 5X6 White Vinyl Window No Grids that open.
 - v. - Decorative Window/Door Trim

 - w. minimum for 4" gravel foundation.

 - x. One window on each side of the building.



- y. Fully insulated floor, walls, and ceiling according to Washington State Energy Codes. This will require 2x6 walls (R-21) ceilings with R-49 and soffit and ridge vents along with 2x 12 floor joist to fit R38 insulation.
 - z. ADA accessible – meeting all State Building Codes (SBC)
 - aa. Electrical wiring with 4 outlets on a 20-amp circuit. Wiring for a ceiling fan/light with switch. Wiring for a HVAC using a 30-amp circuit. Prewired to an internal 60-amp breaker panel. All electrical work must meet Washington State Electrical Codes.
2. Must be included in all bids:
- a. A 12x24 prefab building:
 - b. 4X6 Pressure Treated Skids
 - c. - 2x6 Pressure Treated Floor Joists 16" on Center
 - d. - 3/4" Subfloor Edge Gold/LP Pro-struct
 - e. - Floor Vapor Barrier
 - f. - 2x4 Studs 16" OC
 - g. - 7' 9-1/2" Walls (89" Studs)
 - h. - Double Top Plate
 - i. - 2x6 Headers
 - j. - Wall Vapor Barrier
 - k. – Finish with Sheetrock
 - l. - Simpson Strong Tie SDWC Truss Screw
 - m. - 2x6 16" OC Trusses
 - n. -7/12 Roof Pitch
 - o. - 7/16 Roof Sheeting
 - p. - Classic Gable Vents
 - q. - Underlayment Ice and water shield
 - r. - 6" Overhang (side wall and gable walls)
 - s. - 3/8" LP Smartside Siding
 - t. - 36" 9-lite Fiberglass Exterior 80" Door
 - u. - 6 - 5X6 White Vinyl Window No Grids
 - v. - Decorative Window/Door Trim
 - w. minimum of 4" gravel foundation.
 - x. Fully insulated floor, walls and ceiling according to Washington State Energy Codes.



- y. ADA accessible – meeting all SBC.
 - z. Electrical wiring with 5 outlets. 4 outlets that share a 20 amp circuit, one outlet with its own 20 amp circuit and another 30 amp circuit to support a HVAC. Wiring for ceiling fan/light with switch. Prewired to an internal 100-amp breaker panel. All electrical work must meet standard Washington State Electrical Codes.
 - aa. 2 windows each on the length sides and one each on the width sides of the building.
3. Must be included in all bids:
- a. A 20x20 above ground platform with minimum of 4" gravel pad.
 - b. Minimum footing and ADA accessible.
4. Must include warranty information for all work and materials.
5. Must meet all standard building codes.
6. Must include permitting cost and application.
7. Must include pricing for all materials and labor.
8. Must include relevant taxes.
9. Include any additional relevant information regarding your bid and qualifications to meet this request.

Project:

The Wahkiakum County Health and Human Services is striving to give our employees incentives for their continued hard work and dedication to our community citizens and their well-being as well as providing recruitment tools. This project is to create a free-standing enclosed break area in which one can take a step back from the hectic work world and relax in a calming atmosphere area if even just for a few minutes or a lunch hour. Our gazebo will give our employees a great place to enjoy their lunch in the



outdoor atmosphere of tranquility while visiting with other staff and have a covered/warm area to do so. This space may also serve as a therapeutic area if certain protocols are followed. This project is being made possible by the Beneficiary Agreement from Washington State Health Care Authority. This funding grant is specially delegated to be spent on various ways to help support our Behavioral Health employees.

Preferred completion of entire project to be by early June 2023.

The deadline for submission of sealed bid responses is Monday, April 17th, 2023 at 4:00 p.m. PST. Submit one sealed bid by mail to Wahkiakum County HHS, PO Box 696, Cathlamet, WA 98612 or hand deliver to 42 Elochoman Valley Road, Cathlamet, WA. All responses must be addressed to the attention of Chris Bischoff, HHS Director.

The bids will be opened at the regular meeting of the commissioners on April 18th, 2023.

Questions regarding the bid should be directed to Chris Bischoff, Director at 360-795-6207 or by email at bischoffc@co.wahkiakum.wa.us.

Wahkiakum County reserves the right to reject any or all bids, to waive informalities in the bidding, and to award the bid to the lowest responsible bidder. All bids submitted shall include date of delivery. Material differences in time of delivery may be considered by the County in determining the lowest and best bid.

The County reserves the right to reject any or all submittals, to compare the relative merits of the respective responses, and to choose a vendor, which in the opinion of the County, will best serve the interests of the County.

Each response to this RFB shall be done at the sole cost and expense of each proposing vendor and with the express understanding that no claims against the County for reimbursement will be accepted.

Cover Page

BOARD OF WAHKIAKUM COUNTY COMMISSIONERS

Meeting Date: 3/21/2023
Presenter: Michelle Collupy

Subject	HHS would like to go out for bids for the purchase of exercise equipment for the gym located at the Hope Center.
Background Information	In 2019 the garage at the Hope Center was remodeled using Enhancement funds for recruitment and retainment to make into a gym for our Behavioral Health employees. This project was almost completed when it was put on hold because of the pandemic. We now have funds from the Washington State Health Care Authority Beneficiary Agreement that would pay for the purchase of the exercise equipment we need to fill the gym.
Recommendation	Accept the request to go out for bids.
Alternatives	N/A
Financial Impact	HHS has HCA funds for the purchase of the exercise equipment.
Funds Available	Yes
Action (Motion)	Move to approve the request to go out for bids for exercise equipment for the gym located at the Hope Center.



Request for Bids

Wahkiakum County Health and Human Services Exercise Equipment

**Wahkiakum County HHS
42 Elochoman Valley Road
PO Box 696
Cathlamet, WA 98612**



Overview

Wahkiakum County Health and Human Services (HHS) is seeking bids for exercise equipment for an employee wellness center at the Hope Center annex building. The Hope Center is located in Cathlamet at 320 South 3rd. The annex is on adjoining property located at 303 South 2nd Street.

Proposal Content and Submittal Requirements

1. Must include bid for all of the following new, not used, commercial gym quality exercise equipment:
 - a. 1 - Treadmill type machine
 - b. 1- Elliptical type machine
 - c. 1- Upright bike type machine
 - d. 1- Dumbbell Rack
 - e. 1- Set of dumbbells that mate to the rack
 - f. 1- Flat/incline/decline dumbbell bench
2. Must include warranty information for all equipment.
3. Must include delivery and set up costs.
4. Must include relevant taxes.
5. Include any additional relevant information regarding your bid and qualifications to meet this request.

Project

The Hope Center and Annex are a former church and parsonage that were donated to HHS in October of 2017. The State Legislature approved funds for behavioral health agencies to be used for employee recruitment and retention. The HHS Department is soliciting sealed bids to provide high quality new commercial gym type workout equipment for the use of the employees. Delivery and set up of the machinery is expected by June 1st, 2023.



The deadline for submission of sealed bid responses is April 10th, 2023 at 4:00 p.m. PST. Submit one sealed bid by mail to Wahkiakum County HHS, PO Box 696, Cathlamet, WA 98612 or hand deliver to 42 Elochoman Valley Road, Cathlamet, WA at the HHS Department. All responses must be addressed to the attention of Chris Bischoff, HHS Director.

The bids will be opened at the regular meeting of the commissioners on April 11th, 2023

Questions regarding the bid should be directed to Chris Bischoff, Director at 360-795-6207 or by email at bischoffc@co.wahkiakum.wa.us.

Submittals that are not received on or before the specified deadline will not be accepted (no exceptions). The County reserves the right to request follow-up information or clarification from vendors in consideration.

The County reserves the right to reject any or all submittals, to compare the relative merits of the respective responses, and to choose a vendor, which in the opinion of the County, will best serve the interests of the County.

Each response to this RFB shall be done at the sole cost and expense of each proposing vendor and with the express understanding that no claims against the County for reimbursement will be accepted.