



Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Lee Tischer, Chair
District No. 2 Commissioner: Daniel L. Cothren
District No. 3 Commissioner: Gene Strong

MINUTES Board of Wahkiakum County Commissioners Regular Meeting June 6, 2023

Chair Lee Tischer called the regular meeting of the Board of Wahkiakum County Commissioners to order on June 6, 2023, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson. Sheriff Mark Howie, Undersheriff Gary Howell, HHS Director Chris Bischoff, Assessor Falon Hoven, Treasurer Tammy Peterson, Auditor Nicci Bergseng, Public Works Director Chuck Beyer.

Flag Salute

Chair Lee Tischer led the flag salute.

Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Strong approving the regular meeting agenda for June 6, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Consent Agenda

It was **M/S/A** by Commissioners Strong and Cothren approving the consent agenda for June 6, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of May 23, 2023
- B. Resolution No. 80-23 a resolution authorizing the expenditure of funds from the Emergency Medical Services Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$9,129.01
- C. Resolution No. 81-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$26,702.68
- D. Resolution No. 82-23 a resolution authorizing the expenditure of \$164.90 from the Contingent Liabilities Cumulative Reserve Fund for the payment of claims related to medical expenses for a LEOFF member
- E. Resolution No. 83-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,305.29
- F. Voucher Approval - \$ 967,670.87

Public Comment

There were no public comments.

Public Works

Courthouse Landscaping Project – Review and Accept Quote

The Public Works Director, Chuck Beyer, sent out a request for quotes to three contractors listed on the Small Works roster under landscaping maintenance. Only one contractor responded and submitted a quote.

It was **M/S/A** by Commissioners Cothren and Strong to approve of the courthouse landscaping upgrade quote received from Forrest Mora Landscaping in the amount of not to exceed \$134,426.60. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Call for Bids for Janitorial Services

It was **M/S/A** by Commissioners Cothren and Strong to approve of the call for bids for janitorial services. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Auditor

Purchase of New Postage Machine

The current postage machine has exceeded its life expectancy and is failing; a new machine is approximately \$3,577. This item was not budgeted for, but there are funds available in the County Properties Fund.

It was **M/S/A** by Commissioners Strong and Cothren to approve of the purchase of a new Pitney Bowes postage machine, (with the funding coming from County Properties). Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Health & Human Services

MOU with WA Dept. of Children, Youth and Families / Foster Youth to Independence Initiative

It was **M/S/A** by Commissioners Cothren and Strong to approve of the Chair's signature on the Memorandum of Understanding between Washington State Department of Children, Youth and Families, Institute for Family Development, Housing Opportunities of Southwest Washington, Lower Columbia Community Action Agency and Wahkiakum County Health and Human Services. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Amendment to County Program Agreement with WA State Dept. of Social & Health Services

It was **M/S/A** by Commissioners Strong and Cothren to approve of the Chair's signature on the Program Agreement Amendment #2163-23641, 02. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Agreement on General Terms and Conditions with WA State Dept. of Social & Health Services

It was **M/S/A** by Commissioners Cothren and Strong to approve of the Chair's signature on the Department of Social and Health Services and County Agreement on General Terms and Conditions, Contract #2383-48520. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

**Sealed Bid Opening
Recycle Bin Hauling**

The Clerk of the Board opened and read aloud the sole bid that was received for recycle bin hauling.

Stanley's Sanitary Service: Bid grand total was \$46,329.66

Board of Health

Chris Bischoff, HHS Director, was present along with staff to discuss Community Outreach and Employment Services offered by the Health and Human Services Department. Services offered include housing and rental assistance, elderly programs, and employment services. Six outreach events are now being held each year, two on the west end and four in Cathlamet.

Commissioner Reports

The Board discussed their work with their liaison assignments over the past two weeks.

Adjournment

With no further business to come before the board, the meeting was adjourned at 10:17 a.m.

Attest:


Elizabeth Johnson
Clerk of the Board

Approved: _____

Lee Tischer
Chair of the Board

