



## Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Lee Tischer, Chair  
District No. 2 Commissioner: Daniel L. Cothren  
District No. 3 Commissioner: Gene Strong

### MINUTES Board of Wahkiakum County Commissioners Regular Meeting June 27, 2023

Chair Lee Tischer called the regular meeting of the Board of Wahkiakum County Commissioners to order on June 27, 2023, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson. Sheriff Mark Howie, Undersheriff Gary Howell, Public Works Director Chuck Beyer, HHS Director Chris Bischoff, Auditor Nicci Bergseng, Payroll & Benefits Coordinator Morgan Blix.

#### Flag Salute

Chair Lee Tischer led the flag salute.

#### Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Strong approving the regular meeting agenda for June 27, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

#### Consent Agenda

It was **M/S/A** by Commissioners Strong and Cothren approving the consent agenda for June 27, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of June 20, 2023
- B. Resolution No. 88-23 a resolution amending Resolution NO. 14-79 relating to the Treasurer's revolving fund for petty cash control
- C. Resolution No. 89-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$5,332.34
- D. Resolution No. 90-23 a resolution authorizing the expenditure of funds from the Inter Local Cooperation Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,249.92
- E. Resolution No. 91-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$40,910.02
- F. Voucher Approval - \$ 171,939.57
- G. Holiday Closure: Observance of Independence Day – Tuesday, July 4, 2023

- H. Per RCW 42.30.070, because the next regular Board of County Commissioner meeting falls on the Independence Day Holiday, the regular meeting will be held on the next business day, which is Wednesday, July 5, 2023

### **Public Comment**

There were no public comments.

### **New Business**

#### Planning Commission – Resignations and Vacancies

It was **M/S/A** by Commissioners Strong and Cothren to accept the resignations of Gene Healy, Mary Hogue and Jill Semlick from the Wahkiakum County Planning Commission. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

#### Interagency Reimbursement Agreement with AOC for Blake Decision Reimbursement Funding

It was **M/S/A** by Commissioners Cothren and Strong to approve of the Chair’s signature on the Interagency Reimbursement Agreement, No. IAA24036 with the Washington State Administrative Office of the Courts. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### **Auditor / Payroll**

#### Contract Amendment – Public Employees Benefit Board Employer Agreement

It was **M/S/A** by Commissioners Strong and Cothren to approve of the PEBB Employer Group Interlocal Agreement, HCA Contract Number K5694, Amendment Number 1. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### **Public Works**

#### Janitorial Service: Bid Acceptance and Contract

It was **M/S/A** by Commissioners Cothren and Strong to accept the Dust N Shine, LLC bid in the amount of \$61,230.72 annually and to approve of the service contract for janitorial services with Dust N Shine, LLC. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### **Health & Human Services**

#### Request to Use Small Works Roster for Quotes for Electrical Service to New Buildings

It was **M/S/A** by Commissioners Cothren and Strong to approve of the request to go out for bids on the electrical work for the two new Elochoman campus buildings using the Small Works Roster process. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Memorandum of Understanding for the Creation of New HHS Communications Positions

It was **M/S/A** by Commissioners Strong and Cothren to approve of the creation of the new Communications positions for Health and Human Services and the hiring of one FTE and to approve of the Memorandum of Understanding with the American Federation of State, County and Municipal Employees. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

**Commissioner Reports**

The Board provided updates for the past week.

**Executive Session**

*Per RCW 42.30.110(1)(b)*

*To consider the purchase of real estate when public knowledge regarding such consideration would cause a likelihood of increased price*

Chair Lee Tischer announced that the Board will enter Executive Session to consider the purchase of property at 9:57 a.m. for a period of 15 minutes.

Present: Chair Lee Tischer, Commissioner Dan Cothren, Commissioner Gene Strong, Clerk of the Board Beth Johnson.

The Board continued their regular session at 10:12 a.m.

**Commissioners**

Department of Natural Resources Property Purchase

It was **M/S/A** by Commissioners Cothren and Strong to approve of the Department of Natural Resources purchasing the McKinley property. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

**Adjournment**

With no further business to come before the board, the meeting was adjourned at 10:13 a.m.

Attest:   
Elizabeth Johnson  
Clerk of the Board

Approved: \_\_\_\_\_  
Lee Tischer Dan Cothren  
Vice Chair of the Board  
