



## Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Lee Tischer, Chair

District No. 2 Commissioner: Daniel L. Cothren

District No. 3 Commissioner: Gene Strong

### MINUTES Board of Wahkiakum County Commissioners Regular Meeting September 12, 2023

Chair Lee Tischer called the regular meeting of the Board of Wahkiakum County Commissioners to order on September 12, 2023, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson. Sheriff Mark Howie, Auditor Nicci Bergsens, Assesor Falon Hoven, HHS Operations Manager Duncan Cruickshank, HHS Budget/Financial Manager Michelle Collupy, Extension Agent Carrie Backman, Chief Civil Deputy Joannie Kuhlmeier, Building Inspector Dave Hicks.

#### Flag Salute

Chair Lee Tischer led the flag salute.

#### Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Strong approving the regular meeting agenda for September 12, 2023.

#### Consent Agenda

It was **M/S/A** by Commissioners Strong and Cothren approving the consent agenda for September 12, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. ~~Regular Meeting Minutes of September 5, 2023~~
- B. Resolution No. 122-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,129.13
- C. Voucher Approval - \$70,164.18

#### Public Comment

There were no public comments.

## **New Business**

### Resolution Closing Covered Bridge County Road

It was **M/S/A** by Commissioners Strong and Cothren to adopt Resolution No. 123-23 a resolution to close the Covered Bridge and approach from 9:00 a.m. to 9:00 p.m. on Saturday, October 7, 2023 for the 4-H Dinner on the Grays River Covered Bridge. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

## **Sheriff**

### Jail Freezer Storage and Door Project in the Sally Port

The jail facility needs a larger freezer option to comply with new regulations. It may also require some remodeling and/or electrical work. It was **M/S/A** by Commissioners Strong and Cothren to authorize the jail commander to move forward on the freezer, electrical work project for the sally port. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

## **Recess**

Chair Lee Tischer recessed the regular meeting at 9:50 a.m. to proceed into a public hearing.

## **Public Hearing**

### *Open Space Application*

Falon Hoven, Assessor, advised that she recommends approval of this application is to reclassify to Open Space, Open Space as the parcel no longer qualifies as Farm and Agricultural Land. In addition, the Planning Commission also recommends approval of this application.

Chair Lee Tischer called for public comment.

Kay Walters, Skamokawa, questioned how this reclassification would affect the tax on the parcel. Falon Hoven, Assessor, advised that this reclassification would result in higher taxes on the parcel.

## **Reconvene**

The regular meeting was reconvened at 9:54 a.m.

### Open Space Application

It was **M/S/A** by Commissioners Cothren and Strong to approve Columbia Land Trust's application to reclassify Parcel PID #5125 to Open Space Land. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

## **Health & Human Services**

### Small Works Roster Process for Office Revision at Building 1 on the Elochoman Campus

It was **M/S/A** by Commissioners Strong and Cothren to allow HHS to utilize the Small Works Process to obtain quotes on an office revision at Building #1 on the Elochoman campus. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Agreement with FreeDoc for Digital Conversion and Scanning Training

It was **M/S/A** by Commissioners Cothren and Strong to approve of the Digital Conversion and Scanning Training Agreement (with FreeDoc). Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

**Commissioner Reports**

The Board discussed their weekly reports.

**Adjournment**

With no further business to come before the board, the meeting was adjourned at 10:09 a.m.

Attest:   
Elizabeth Johnson

Approved:   
Lee Tischer