



Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Lee Tischer, Chair
District No. 2 Commissioner: Daniel L. Cothren
District No. 3 Commissioner: Gene Strong

MINUTES Board of Wahkiakum County Commissioners Regular Meeting November 7, 2023

Chair Lee Tischer called the regular meeting of the Board of Wahkiakum County Commissioners to order on November 7, 2023, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson. HHS Director Chris Bischoff, Public Works Director Chuck Beyer.

Flag Salute

Chair Lee Tischer led the flag salute.

Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Strong approving the regular meeting agenda for November 7, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Consent Agenda

It was **M/S/A** by Commissioners Strong and Cothren approving the consent agenda for November 7, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of October 24, 2023
- B. Resolution No. 144-23 a resolution authorizing the expenditure of \$1,610.96 from the Contingent Liabilities Cumulative Reserve Fund for payment of accumulated annual leave to Justin Ullom and for payment of county share of FICA/Medicare
- C. Resolution No. 145-23 a resolution authorizing the expenditure of \$707.18 from the Contingent Liabilities Cumulative Reserve Fund for payment of accumulated annual leave to Karen Cole and for payment of county share of FICA/Medicare
- D. Resolution No. 146-23 Authorizing the expenditure of funds from the Emergency Medical Services Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$5,379.01
- E. Resolution No. 147-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$7,766.84

- F. Resolution No. 148-23 a resolution authorizing the expenditure of \$164.90 from the Contingent Liabilities Cumulative Reserve Fund for the payment of claims related to medical expenses for a LEOFF member
- G. Resolution No. 149-23 a resolution authorizing the expenditure of funds from the Inter Local Cooperation Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,158.03
- H. Resolution No. 150-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$119.98
- I. Voucher Approval - \$1,128,040.75
- J. Voucher Approval – Transfer Batch - \$8,000.00
- K. Voucher Approval – Transfer Batch - \$4,000.00
- L. Voucher Approval – Transfer Batch - \$15,985.11
- M. Voucher Approval – Transfer Batch - \$87,015.60
- N. Voucher Approval – Transfer Batch - \$3,628.50
- O. Voucher Approval – Transfer Batch - \$12,792.00
- P. Voucher Approval – Transfer Batch - \$29,739.66
- Q. Notice of Public Hearings: Revenue Sources for 2024 Final Budget and Revenue Sources, with the public hearings to occur beginning at 9:30 a.m. on Monday, December 4, 2023
- R. Notice of Public Hearings: Flood Control Zone Districts No. 1, No. 2, No. 3 and No. 4 for 2024 Budget and Special Assessments of each district, with the public hearings to occur beginning at 10:30 a.m. on Tuesday, November 28, 2023
- S. Holiday Closure: Veterans Day – Friday, November 10, 2023
- T. Holiday Closure: Thanksgiving – Thursday and Friday, November 23 and 24, 2023

Public Comment

There were no public comments.

New Business

Army Corps of Engineers Right of Entry to Price Island

It was **M/S/A** by Commissioners Cothren and Strong to approve of the USACE Right of Entry for Price Island. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Public Works

Hire an ER&R Mechanic II at a Step 3

It was **M/S/A** by Commissioners Cothren and Strong to approve of hiring the Mechanic II applicant at Pay Class 9A, Step 3, per current union agreement. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Courthouse Exterior Painting Project – Change Order #2

It was **M/S/A** by Commissioners Strong and Cothren to approve of the Change Order No. 2 with Hilander Painting to include the repairs of the concrete and painting of flagpole pole and light pole not to exceed \$3,500. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Resolution Adopting a Survey Monument Preservation Policy

It was **M/S/A** by Commissioners Cothren and Strong to approve of Resolution No. 151-23 a resolution adopting a Survey Monument Preservation Policy for Wahkiakum County. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Board of Health

Erica Zinke, Healthy Communities Specialist, and Shannon Hoskins, Data Analyst, were present to discuss the Wahkiakum County Community Health Assessment. The survey has been completed and the data analysis will now be occurring. Following that, a Community Health Improvement Plan will be developed.

Commissioner Reports

The Board reviewed their work over the past week.

Order of Adjournment

Chairman Cothren recessed the meeting at 10:26 a.m., to reconvene at 11:00 a.m. on Wednesday, November 8, 2023.

Reconvene

The Board reconvened at 11:00 a.m. on Wednesday, November 8, 2023.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson, Auditor Nicci Bergseng, Treasurer Tammy Peterson, Payroll and Benefits Administrator Morgan Blix.

Budget Workshop

The Board continued to develop a preliminary budget for 2024.

Adjournment

With no further business to come before the board, the meeting was adjourned at 12:18 p.m. on Wednesday, November 8th.

Attest: 
Elizabeth Johnson
Clerk of the Board

Approved: 
Lee Tischer 
Chair of the Board