

**WAHKIAKUM COUNTY DISTRICT COURT  
CASE INFORMATION COVER SHEET – SMALL CLAIMS**

Court Case Number \_\_\_\_\_

Plaintiff/Petitioner: \_\_\_\_\_

Defendant/Respondent: \_\_\_\_\_

Amount of Suit: \$ \_\_\_\_\_

Please check one category that best describes this case for indexing purposes. Accurate case indexing saves time in docketing new cases and assists in forecasting needed judicial resources. Cause of action definitions are listed on this form. Thank you for your cooperation.

- |   |   |
|---|---|
| <input type="checkbox"/> Automobile Damages (AUT)         | <input type="checkbox"/> Open Account (OPA)           |
| <input type="checkbox"/> Breach of Contract (BRE)         | <input type="checkbox"/> Personal Injury (PIN)        |
| <input type="checkbox"/> Commercial Electronic Mail (CEM) | <input type="checkbox"/> Property Damages (PRP)       |
| <input type="checkbox"/> Damage Deposit (DD)              | <input type="checkbox"/> Property Damages-Gangs (PRG) |
| <input type="checkbox"/> Sister State Deposition (DEP)    | <input type="checkbox"/> Rent (REN)                   |
| <input type="checkbox"/> Goods and Services (GS)          | <input type="checkbox"/> Restitution (RES)            |
| <input type="checkbox"/> Lease Agreement (LA)             | <input type="checkbox"/> Services Rendered (SER)      |
| <input type="checkbox"/> Loan (LOA)                       | <input type="checkbox"/> Wages (WAG)                  |
| <input type="checkbox"/> NSF Check (NSF)                  | <input type="checkbox"/> Written Instrument (WR)      |

See Reverse for Case Information Category Definitions

If you cannot determine the appropriate category, please describe the cause of action below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please Note: Public information in court files and pleadings may be posted on a public Web site.**

## CASE INFORMATION DEFINITIONS

**Automobile Damages**-Complaint involving damage to an automobile.

**Breach of Contract**-Complaint involving monetary dispute where a contract is involved.

**Commercial Electronic Mail**-Complaint involving receipt of unsolicited commercial email

**Damage Deposit**-Request for return of a damage deposit.

**Sister State Deposition** –Request for a deposition order for a matter from another state; no Suit Amount.

**Goods and Services**-Money owed for goods and services rendered.

**Lease Agreement**-money owed on lease agreement.

**Loan**-Money due on a loan.

**Mental Illness**-Petition for involuntary treatment for an adult who is incapacitated by mental illness.

**Mental Illness-Juvenile** - Petition for involuntary treatment for a juvenile who is incapacitated by mental illness.

**NSF Check**-Check written with non-sufficient funds in the account.

**Open Account**-Money due on a revolving account.

**Personal Injury**-Complaint involving physical injury.

**Property Damage**-Complaint involving damage to property.

**Property Damage –Gangs** –Complaint involving damage to property related to gang activity.

**Rent**-Money due for rent owing.

**Restitution**-Petition for restoring property or proceeds, not an unlawful detainer.

**Services Rendered**- Money due for services rendered.

**Wages**-Money owed for wages earned.

**Written Instrument**-Money owed based upon a written instrument such as a promissory note, contract, etc.

**Other**-Used when other cause codes do not apply.

Updated: 4/17/2020

**District Court of Washington, County of Wahkiakum**

PLAINTIFF'S NAME		SMALL CLAIM NO. _____
ADDRESS		<b>NOTICE OF SMALL CLAIM</b>
CITY ZIP	STATE	
HOME PHONE NO.	WORK PHONE NO.	

VS.

DEFENDANT'S NAME		DEFENDANT 2'S NAME	
ADDRESS		ADDRESS	
CITY ZIP	STATE	CITY ZIP	STATE
PHONE NO.		PHONE NO.	

**Notice to the Defendant:**

The Plaintiff has filed a claim for money against you. The reasons are explained below.

**The Plaintiff claims you owe:**

\$ \_\_\_\_\_ in principal; and

\$ \_\_\_\_\_ in interest; totaling  
\$ \_\_\_\_\_.

**You must go to court:**



**on:** \_\_\_\_\_ at \_\_\_\_\_ [ ] a.m. [ ] p.m.  
*Date* *Time*

**at:** \_\_\_\_\_ in \_\_\_\_\_  
*Court's Address* *Room or Department*

\_\_\_\_\_  
*Docket/calendar or judge/commissioner's name*

This court hearing is for [ ] **PRE-TRIAL** [ ] **TRIAL**. Bring with you any and all papers, contracts, and proof needed by you to establish or defend this claim. You must bring any witnesses who will testify on your behalf to the trial.

If you fail to personally appear as directed, a judgment may be entered against you for the amount claimed, plus Plaintiff's costs of filing and service of the claim upon you.

Plaintiff must appear for a judgment to be entered. If Plaintiff fails to appear, the claim may be dismissed. If this claim is settled prior to the hearing date, the parties must notify the court immediately, in writing.

\_\_\_\_\_  
Clerk  
Small Claim No. \_\_\_\_\_

**STATEMENT OF CLAIM**

I, *(Name)* \_\_\_\_\_, declare that the defendant named above owes me the sum of \$ \_\_\_\_\_ in principal and \$ \_\_\_\_\_ in interest, which was due and owing on *(Date)* \_\_\_\_\_.

The amount owed is for:

- [ ] Faulty Workmanship [ ] Merchandise [ ] Auto Damage - Accident Date \_\_\_\_\_
- [ ] Wages [ ] Loan [ ] Return of Deposit [ ] Rent [ ] Property Damage
- [ ] Other \_\_\_\_\_

Explain reason for claim: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**Military Service**

The following defendants are in the military service and are covered by the *Servicemember Civil Relief Act*: \_\_\_\_\_

No defendant is covered by the *Servicemember Civil Relief Act*. The facts supporting this claim are: \_\_\_\_\_

I do not know if any defendants are covered by the *Servicemember Civil Relief Act*.

I certify under penalty of perjury under the laws of the State of Washington that all the information provided in this petition and any attachments is true and correct.

Signed at (*City and State*): \_\_\_\_\_ Date: \_\_\_\_\_

▶ \_\_\_\_\_  
*Sign here* *Print name*